



## Calderwood Primary School Parent Council

Minutes of Meeting held on 4 December 2007

**Present:** Gordon Brownlie (Chair), Angela Dobelis (Vice Chair), Bronah Byrne (Secretary), Lesley McAteer, Angela Caldwell, Ailsa McMillan, Nancy Palmer, Aileen Newton, Lesley Doherty, James Millar, Jacqueline Chen, Janice Sharp, Shona Beckwith, Roz Haughey, Linda Paton, (Miss Aitken, Mrs Dykes –Teachers observing work of Parent Council )

**Apologies:** Mark Reilly(Treasurer), Wilma Scott

**In Attendance:** Ann Kerr.

### **Minutes of Last Meeting**

CAT confirmed as Collective Activity Time. Glow refers to internet connection between schools. AifL refers to Assessment is for Learning. Confirmed David McKegneys title as Active Schools Co-ordinator.

Otherwise agreed as a true record.

### **Welcome**

Warm welcome extended to teaching staff observing work of Parent Council, Miss Aitken & Mrs Dykes

### **Correspondence & Matters Arising**

- Other than newsletter and claim forms have had no further correspondence from SLC

### **Head Teacher Report**

- AK gave detailed account of Calderwood's activities for Nov /Dec period
- No. of Enterprise activities held involving children from various stages throughout school.
- P5,6 & 7 visited Bankhead
- Showcase for parents and Finnish visitors held. This event was very well attended and highlighted the children's work
- Nick Fairlam visited P5&6 re Safety topic and in particular in relation to children crossing at Beechwood Avenue at peak times. More action expected

in this regard in terms of Walking buses and liaising with Junior Road Safety Officers(JRSO)

- P7 participated in volleyball festival at SHS
- P5 had very wet outing for river study at Calderglenn
- Hopscotch theatre performed Aladdin – great success
- Pupil council have held meeting
- Swimming lessons have started for p6
- Interviews were held for Principal Teacher 2 post. Jillian Ring was successfully appointed
- Rehearsals for Christmas show were underway
- Christmas concert, Burns competition, Parent Council Disco, parties and end of term Assembly were all planned for December.

### **Finance & Events Group (FEG)**

- Bank Account: The application went in to the local branch on Friday the 16<sup>th</sup> of November. Treasurer's accounts are co-ordinated via Edinburgh (not the local branch).**(MR or JS to action)**
- Group met in Burnside Hotel on the 13<sup>th</sup> of November. Discussed funding options for extra curricular activities. Discussed existence of a master list of after hours activities led by teaching staff. Copy passed to all at meeting. Agreed that list be available on the website. **(GB to action)**
- Organisational arrangements discussed for covering: 1-Christmas Fayre ( Shona, Jacqueline and Linda went for the stock ); 2-Christmas Disco ( s ) (Roz put out the flier for the discos ) (Lesley issued welcome letter to new families attending the school)
- Spree Update: We have now sold 27 books and as such have made £162 profit ( as of 4<sup>th</sup> December ) so thanks to all who bought. Remaining books will be returned to Spree probably on Friday the 7<sup>th</sup> of December.
- Enterprise day was superb. If we had known it was likely to be so well supported we could have organised ourselves and got the kids to try and sell some Spree books as part of Enterprise. Well done to the organisers and the kids for putting on a first class show.
- Extra cameras and cases have been delivered
- The TV, DVD units have been ordered ( cabinet is on a 3 week delivery as made to order )and Janice picked up a VCR separately, still to PAT tested by Eddie. The TV/DVD is only on a 24/48 hour delivery. GB and the contractor will jointly set up for the school once all the pieces have arrived. **(GB to liaise with AK for a suitable date.)**
- Janice gave summary of funding to date. Funds have so far paid for larger football strips, cameras for teachers/classes, Hopscotch Theatre, purchasing stock for Christmas Fayre, storage equipment, ½ of teachers wish lists, TV & DVD equipment. Still have approx £1,767 in budget however still to pay for website and also receive funds from monies generated by Christmas Fayre.

### **Communications Group (CG)**

- Web site up and running as of Friday 30<sup>th</sup> November at 11.30pm. and as of today's date has already had 42 hits.
- Next steps: 1/ Pictures of teachers ( or paintings ). Paintings done  
2/ Pictures for office bearers

3/ Pupil art work from all primaries. 1 through 7

4/ Photographs from P1 to P7.

AK advised that still lot of parents not wishing their child's photo to appear on the website – extreme care will be necessary prior to allowing any photographs on the web. **(LM to scan and jpeg photo's and paintings)**

- **(AK to letter parents and advise them that there is now a functioning website)** Address is : [www.calderwood-pri.s-lanark.sch.uk](http://www.calderwood-pri.s-lanark.sch.uk)
- AK voiced concerns re any additional workload for already stretched office staff. **(LM to investigate the setting up of an email contact address for web site)**

### **Greater Community & Learning Community(GCLC)**

- Notes to Clerks and Chair of Parent Councils regarding claims for cash. A mileage claim form is available for each council member so we need not be out of pocket. Our mileage claims come directly from SLC and do not impact on the budget received from the school.  
( GB passed out claim forms and should ensure **all fill in basic details and return to GB**)

### **Parent Concerns & Future Plans**

- Breakfast club and after school care and holiday clubs. Roz Haughey advised that Oakwood possibly interested in setting up an out of school service. It was also stressed that any new service should not take business away from any surrounding care providers. **(RH to send questionnaire to parents to determine potential interest)**
- More languages for the children at an early age. This area could attract funding – Shona advised that she has a contact who could assist with language tuition. Need to ensure that there is no conflict with existing school language curriculum .At present have 4 teachers that teach French within the school.**(SB to investigate further)**
- The request for a decent website with information readily available is now 90%+ complete and is now operational.
- A yearly update sheet for children's home contacts ( with mobiles constantly changing this would be a good idea ) This has already been actioned by the school
- After hours sports that are inexpensive: Lesley McAteer advised that has investigated the Awards for All grant process. The parent council would be eligible for funding application. Any such funding would have to be spent within the year and does not have to all be spent on 1 particular project. Smaller projects would be applicable also. Funding would be available for a variety of projects that involved the wider community and /or subjects that were extra curricular. General discussion had by all re possible projects. These areas included: promotion of 'active play' for break times(eg buying specialist equipment, painting playground games etc); after school activities such as chess club, music, gardening; cycling proficiency **(all parent council members to consider possible projects for funding and gather any helpful information)**

## **AOB**

- Parent Council Contact list: to be held by office staff.
- Office bearers- since teachers will have a painting done of them office bearers to consider painting / photo for inclusion on web site
- Non attenders -we have a few. One has resigned so no action to take there however that leaves possibly 2 parents who have been unable to return to meetings. Agreed they should be lettered to determine whether they can come back to the parent council or whether they would prefer to be removed from the council. The constitution details attendance required for continuing membership. **(GB to draft letter to non attendees-** This will allow GB to clean up the contact sheet now on version 4 and then re issue it to all as necessary)
- Nancy passed on request from local groups for notification re dates of planned discos. This will allow groups to ensure that any of their dates do not conflict with their own activities. Hopefully this information will be available on website however we may need to consider lettering local groups re any planned disco's etc.
- AK further discussed road traffic concerns and highlighted an incident that could have had very serious consequences. A car was reversing at the gates adjacent to Stonelaw High School when a Primary1 pupil walked directly behind the car. Fortunately the pupil's grandparent was able to alert the driver before injury was caused. AK stressed that this area must be kept clear of cars for the safety of all pupils. Temporary arrangements have been made to discourage people from using this area. This matter to be reviewed further. **(AK to liaise with SLC)**
- Shona voiced concerns re drivers and pedestrians at the top of Buchanan Drive. SB concerned that drivers still driving too fast round the corner. AK recommended that SB take matter to the police.

## **Date of Next Meeting**

- Future meetings to be held on first Thursday of the month
- Sub Group meeting to be held on 10/1/08
- Full meeting to be held on 7/2/08