



**Education Resources**  
 Executive Director **Tony McDaid**  
**Jennifer Innes Head Teacher Calderwood Primary School**

**Our ref:** JI/L1-2020  
**Your ref:** Return to School  
**If calling ask for:** Mrs Jen Innes  
**Phone:** 0141 647 1277  
**Date:** 5<sup>th</sup> August 2020

Dear Parents and Carers,

**RETURN TO SCHOOL – WEEK BEGINNING 10<sup>TH</sup> AUGUST 2020**

I hope that this letter finds all our Calderwood families well. We are delighted to be making plans to welcome all of our young learners back to school next week. As you are aware, the Scottish Government announced last Thursday that arrangements should be made for children to return to school full-time by 18<sup>th</sup> August (the full document can be found at <https://www.gov.scot/publications/coronavirus-covid-19-guidance-preparing-start-new-school-term-august-2020/>). Mr Tony McDaid, the Executive Director of Education Resources for South Lanarkshire Council, issued a letter to parents and carers on Monday (this can be accessed on our website and in the News section of our App). In this communication I will go into more detail about our initial planning for returning to Calderwood Primary.

Although we are returning to school, we are not returning to ‘normal’. There will still be precautions in place to ensure the safety of pupils, staff and families. Much of the guidance we sent out to you at the end of June is still applicable. We are, however, in the process of updating this guidance to reflect recent updates. We will issue this to you as soon as possible. In the meantime, we have set out what you need to know for the first week back.

Pupils will return in a managed way from Wednesday 12<sup>th</sup> August. Please see the table below for more information:

<b>Monday 10<sup>th</sup> August 2020</b>	<b>HOLIDAY</b>
<b>Tuesday 11<sup>th</sup> August 2020</b>	<b>INSET DAY</b> (School closed to pupils)
<b>Wednesday 12<sup>th</sup> August 2020</b>	<b>ALL PRIMARY 1 PUPILS</b> (IMPORTANT: There will be staggered start and finish times, please see table for more information)
<b>Thursday 13<sup>th</sup> August 2020</b>	<b>ALL PRIMARY 1, 2, 3 and 7* PUPILS, with the exception of Primary 3, Room 7**</b> (i.e. all pupils in Rooms 1, 2, 3, 4, 5, 6, 14 AND 15)
<b>Friday 14<sup>th</sup> August 2020</b>	<b>ALL PRIMARY 4, 5 AND 6 PUPILS, ALONG WITH PRIMARY 3, ROOM 7</b> (i.e. all pupils in Rooms 7, 8, 9, 10, 11 and 12)
<b>Monday 17<sup>th</sup> August 2020</b>	<b>ALL PUPILS TO RETURN TO SCHOOL</b>

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\*Please note, in a change to the information provided in Mr McDaid's letter, our Primary 7 pupils will return to school on **Thursday 13<sup>th</sup> August**, NOT Friday 14<sup>th</sup> August. This is to allow us to balance numbers in the school across both days and also to give our Primary 1 children an opportunity to meet their Primary 7 Buddy (ensuring guidance is adhered to).

\*\*Guidance states that children in a composite class should return with their class, not in their stage. Hence, our Primary 3 pupils who are in Room 7 should attend school on **Friday 14<sup>th</sup> August**.

## **START OF THE DAY**

We will be operating a 'drop-and-go' soft start to the school day. This is the same model as a rainy morning, with the only important difference being that children should enter through the specified door for their class (in order to reduce movement around the school). Please see the diagram at the bottom of this letter for entrance and exit information. All doors will open at **8.50am** and will be manned by a member of staff. Children should go straight to their class upon entering the school. For the first few days there will be additional members of staff helping children find their way to new classrooms as necessary. The bell will ring, as normal, at 9am to indicate the start of the school day. Any children arriving after this time should report to the main door at the front of the school.

## **END OF THE DAY**

Children will be dismissed from the allocated door for their class. **For the week beginning 10<sup>th</sup> August, all children will be dismissed at 3pm.** We would ask that parents and carers ensure they are socially distancing from other adults in the playground. Due to our numbers, it is likely that we will need to stagger finish times from 17<sup>th</sup> August. We will communicate this information next week.

## **UNIFORM AND RESOURCES**

Although we have purchased a resource pack for every child in the school, children may bring in a pencil case, pencils, etc. (for their own use only, resources cannot be shared). All children should wear full school uniform. You will be informed of your child's PE days and pupils can wear a polo shirt on those days for ease of changing. Pupils should also bring in a pair of indoor shoes to change into when indoors. These should be black plimsolls/soft shoes and will be kept in school. We would encourage children to bring water to school in a refillable bottle to drink throughout the day. Please ensure that bottles are clearly labelled with pupil's names. Only water is allowed in class, however, if pupils want to bring in something to drink with their lunch then they are more than welcome to. Unfortunately, children cannot bring in toys from home to play with in school (this is due to guidance around infection control).

Please ensure that all items of clothing and resources are clearly labelled with your child's name. Please also encourage your child to be as independent as possible when changing shoes, putting on their jacket, etc.

## **LUNCHTIME**

Hot lunches and sandwiches will be available for pupils to order in the school canteen. Children can also bring in their own packed lunches if they wish. Packed lunches should be brought in normal packed lunch bags or boxes and will be kept in school bags until lunchtime. The menu for the Wednesday 12<sup>th</sup>, Thursday 13<sup>th</sup> and Friday 14<sup>th</sup> August is as follows:

<b><u>Week 1</u></b>	<b>Wednesday 12<sup>th</sup> of August</b>	<b>Thursday 13<sup>th</sup> of August</b>	<b>Friday 14<sup>th</sup> of August</b>
<b>Blue meal</b>	Cheese & tomato pizza / pasta combo with sweetcorn (v)	Chicken steak with coleslaw and sweetcorn	Salmon nibbles with wedges and peas #
<b>Red meal</b>	Cheese & tomato pizza / pasta combo with sweetcorn (v)	Veggie steak with coleslaw and sweetcorn (v)	Baked potato with beans or coleslaw
<b>Snack</b>	Freshly made ham soft roll with melon wedge	Freshly made ham sandwich with melon wedge	Freshly made chicken sandwich with carrot batons and dip
<b>Yellow meal</b>	Freshly made cheese soft roll with melon wedge	Freshly made tuna sandwich with melon wedge	Freshly made cheese sandwich with carrot batons and dip
<b>All meals include</b>	Seasonal fresh fruit  and  Fairy cake	Seasonal fresh fruit  and  Yoghurt pouch	Seasonal fresh fruit  and  Chocolate cookie

# Vegetarian option available (Fishless fingers)

Freshly tossed salad is offered with all meals.

## GENERAL ADVICE

- All children will be required to wash or sanitise their hands on entry to the school building and to classes.
- There remains the need for 2m social distancing around the school perimeter at all times for parents/carers and any other visiting adults. Where this is difficult, our advice would be to wear a face covering if possible.
- We are required to keep the number of visitors to the school to a minimum, in accordance with national guidance. Any contact with the school should be made by telephone or email to the office in the first instance.
- Additional parent information is also available on the National Parent Forum:  
<https://www.npfs.org.uk/2020/07/23/back-to-school-guidance-for-parents-and-carers/>

Further advice, in line with national and South Lanarkshire Council guidelines, will be issued via our App, Twitter and website as it becomes available.

## INFORMATION FOR NEW PRIMARY 1 ONLY

### PRIMARY 1 STAGGERED START AND FINISH TIMES

In order to ensure a smooth start and finish on Wednesday, we will have staggered start and finish times for our new Primary 1 pupils.

**Children should be brought to the main front door of the school in the morning. Pupils should then be collected from the infant door at the side of the school.** Please note that no adults will be allowed in the school. Pupils will be met at the door by a member of the Senior Leadership Team and taken to class. Photos can be taken before children enter the school building.

<b>PUPIL SURNAME</b>	<b>START TIME</b> (Pupils should be brought to main front door of school)	<b>COLLECTION TIME</b> (Pupils should be collected from the infant door at the side of the school)
Pupils with surnames beginning <b>A, B, C and D</b>	<b>9.30am</b>	<b>1.45pm</b>
Pupils with surnames beginning <b>E, F, G, H, I and J</b>	<b>9.45am</b>	<b>2.00pm</b>
Pupils with surnames beginning <b>K, L, M and N</b>	<b>10.00am</b>	<b>2.15pm</b>
Pupils with surnames beginning <b>O, P, Q, R, S, T, U, V, W, X, Y and Z</b>	<b>10.15am</b>	<b>2.30pm</b>

**These times are for Wednesday 12<sup>th</sup> August only.** On Thursday 13<sup>th</sup> August, pupils should enter and be collected from the infant door at the side of the school at 9am and 3pm. Please see the information on 'Start of Day' and 'End of Day' above.

I know there is a lot of information included here to digest, but we are endeavouring to keep you well-informed and reassured about your child returning to school. If you have specific questions in relation to these arrangements which is not covered in the advice given above, please contact the school office on 0141 647 1277 or email a member of the Senior Leadership Team.

Take care and stay safe.

Kind regards,  
*Mrs Innes*

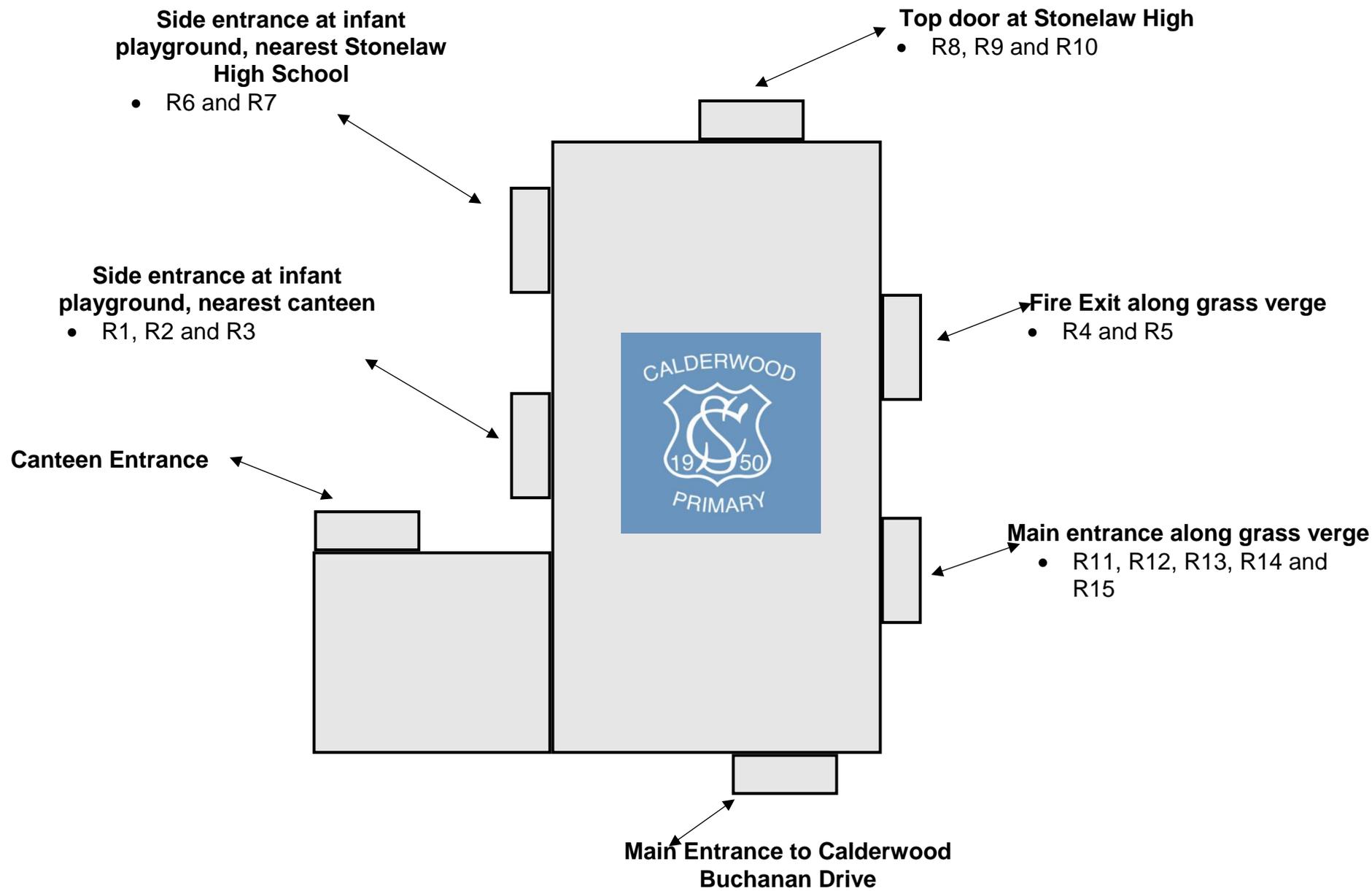
#### Calderwood Primary School Senior Leadership Team:

Mrs Innes: [gw14calderwoodht@glow.sch.uk](mailto:gw14calderwoodht@glow.sch.uk)

Mrs Ring: [gw07ringjillian@glow.sch.uk](mailto:gw07ringjillian@glow.sch.uk)

Mrs Combe: [gw10combeashley@glow.sch.uk](mailto:gw10combeashley@glow.sch.uk)

Mrs Kirkland: [gw10kirklandjulie2@glow.sch.uk](mailto:gw10kirklandjulie2@glow.sch.uk)



**First Week Phased Return – Entry and Exit points**

Start of the day – soft start – ‘Drop and Go’ – doors will open from 8.50 – 9am  
 End of the day – Please collect from the allocated exit point at 3pm