

How to access ParentPay using mygovscot myaccount for the first time

ParentPay Online Payments system is accessed through mygovscot myaccount

Go to https://www.parentpay.com/public/client/security/#/login

This will take you to the following screen within ParentPay. Please click on "Sign in with mygovscot myaccount"

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ParentPay		<u>Help</u>	<u>Cymraeg</u>	•
	Login Important: Existing users adding a child - Please tead Email/Username Imame@emailprovider.co.uk			
	Password Exropatten your password? Login Back Digital pocket money, for 8 - 18 years.			
(Sign up for 1 month free			

Process for parents who DO NOT have a mygovscot myaccount:

If you do not have an existing mygovscot myaccount, please click "REGISTER" and follow the instructions to create your account.



Once you have registered for a mygovscot myaccount, you'll need to activate the myaccount by following the instructions on the e-mail you will receive. You will then need to accept the mygovscot myaccount terms and conditions, and then you'll be taken to the ParentPay page:

ParentPay 9		telp
	Link your accounts Please note: If this is the first time you have used ParentPay please enter the codes from the actuation latter reasoned from your acchuid. To his your paywords myscount and your ParentPay accounts please enter your ParentPay login details here. TenaiUGenmate Ten	
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On this page, refer to the letter the school sent you, and use the Activation Username and Activation Password, and then click on "Link accounts." You will only need to do this once for each child. Once your ParentPay details are linked to your mygovscot myaccount, you'll then only need to use your mygovscot myaccount details to sign in again in future.

Once you have activated your account, you will be able to make online payments straight away.

Process for parents who already have a mygovscot myaccount:

If you have an existing mygovscot myaccount, enter your user name and password and click on "SIGN IN" as shown on the screen below.

mygovscot myaccount		
	Sign-In to myaccount	-
	Enter your username	
	Enter your password Show Characters	
	SIGNIN	d'any man
	SIGN-IN USING YOTI	
	REGISTER	

After you have signed in using your mygovscot myaccount, you will need to use the Activation Username and Activation Password, in the letter provided by the school. Enter those details on this page, and click on "Link accounts." You will only need to do this once for each child. Once your ParentPay details are linked to your mygovscot myaccount, you'll then only need to use your mygovscot myaccount details to sign in again in future.

ParentPay		Hel
	Link your accounts	
	Please note: If this is the first time you have used ParentPay, please enter the codes from the activation letter received from your school.	
	To link your mygovscot myaccount and your ParentPay accounts please enter your ParentPay login details here.	
	Email/Username	
	Password	
	Forgotten your password?	
	Link accounts Back	

Once you have activated your account, you will be able to make online payments straight away.

If you encounter any issues please contact the School Office or refer to https://www.parentpay.com/parents/using-parentpay/help-and-support

Education Resources

Milk bookings – Instruction for Parents

Parents who have applied and been granted Free School Meals do not need to book milk for their child(ren) as milk is included as part of the free meal allowance.

Log onto your ParentPay account. Click on the icon for your child.



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hild profile	+			Lunch meal activity		
ookings	+	Date	Taken	Details	Amount	
iew menus and choices	>	Mar 21	× /	Lunch		
		Mar 20	×	Lunch		
		Mar 19	*	Lunch		
		Mar 16	×	Lunch		
		Mar 15	×	Lunch		
		View menus and c	hoices			

Scroll down the page and click on the link for Menus and choices

Click on the link to the Make Bookings page

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	Lunch time	19/03/2018	***
Child profile +	Show menu		
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On the next screen, select the appropriate week and click on Make or View bookings



The next screen will allow you to confirm which days you wish your child to take milk.

Select the dates by clicking on Book milk. The days you have booked milk will turn green.

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Bookings - Make or view bookings >	Wed Thu 21 Mar 22 Mar	Fri 23 Mar
Make or view bookings	Book milk Book milk	Book milk
	<u>Clear day</u>	×
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You can book ahead by Clicking on Next Week.

Each booking will deduct 20p from your account.

Remember to credit the Milk Payment item, so that your account does not go into debt.