



**Education Resources**  
Executive Director **Tony McDaid**  
**Jennifer Innes Head Teacher Calderwood Primary School**

**Our ref:** JI/PE  
**Your ref:** JI/ParentEvening  
**If calling ask for:** Mrs J Innes  
**Phone:** 0141 647 1277  
**Date:** 22<sup>nd</sup> February 2022

22 February 2022

Dear Parents and Carers,

**Calderwood Primary Parents' Evening – Wednesday 16<sup>th</sup> and Thursday 17<sup>th</sup> March 2022**  
**Online Appointment Booking**

I would like to invite you to attend our Parents' Evening, which will be held on **Wednesday 16<sup>th</sup> and Thursday 17<sup>th</sup> March 2022**. This is our second Parents' Evening of the session (following our telephone consultations in September) and is an important opportunity for you to discuss your child's learning and progress with their class teacher.

For these appointments we are offering you an opportunity to meet your child's teacher virtually using a new online appointment system. This system allows you to choose your own appointment time with your child's class teacher. You will receive an email confirming your appointment once it has been booked.

Appointments can be made from **7pm on Monday 28<sup>th</sup> February** and will close at 6pm on Tuesday 15<sup>th</sup> March.

Please visit <https://calderwood.schoolcloud.co.uk/> to book your appointment. A short guide on how to do this is included with this letter and further information can be found at <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. Log-in with your name (as we have it recorded on our school system) and your child's date of birth.

**If you do not have access to the internet, please contact the school office and we will make suitable arrangements for you.**

Buchanan Drive, Rutherglen, G73 3PQ. Phone: 0141 647 1277 Fax: 0141 647 9241  
**Email:** Headteacher: gw14calderwoodht@glow.sch.uk office: gw14calderwoodoffice@glow.sch.uk



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**Important note:** Only **ONE** appointment should be made per child. To account for this being a new system, and to maximise the amount of time you have to speak with your child's class teacher, we have made appointments 10 minutes long (this is double the usual appointment time). The majority of our classes are at capacity numbers and we cannot accommodate more than one appointment per child. If more than one parent or carer wishes to attend an appointment, it is very easy to set this up. When the initial appointment is made, there is an option to invite another person along. Please input their email address and a separate link will be sent to them via email to access the meeting.

If you have an issues once the appointment bookings go live, please do not hesitate to get in touch.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J Innes', written in a cursive style.

Mrs J Innes  
Head Teacher